

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD ELECTRONICALLY VIA ZOOM  
JUNE 20, 2023 AT 7:00 P.M.**

**PRESENT:**

Mayor.....Angela Duncan  
Deputy Mayor .....Tara Elwood  
Councillor .....Debbie Durocher  
Councillor .....Kelly Muir  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk  
Asst. CAO .....Cathy McCartney (Zoom Administrator)

**CALL TO ORDER:**

Mayor Duncan called the meeting to order at 7:00 P.M.

**LAND ACKNOWLEDGEMENT:**

Mayor Duncan read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**RECOGNITION OF NATIONAL INDIGENOUS PEOPLES DAY:**

Mayor Duncan read a Recognition Statement on National Indigenous Peoples Day as follows:

Alberta Beach would like to recognize that June 21 marks National Indigenous Peoples Day, a day recognizing and celebrating the cultures and outstanding contributions of the First Nations, Inuit, and Metis Indigenous Peoples of Canada. We are pleased to acknowledge, honour, and celebrate the First Peoples and their relatives. With June 21 also marking the Summer Solstice in the Northern Hemisphere, it is fitting to celebrate these two occasions together. The Summer Solstice marks the longest day of the year, where the Sun remains in our celestial sphere for the most amount of time all year and holds cultural and spiritual significance to Indigenous Peoples. However, we cannot gather to celebrate Mother Earth and the gifts she gives, as well as the language, cultures, and ceremonies of Indigenous People around Canada without taking pause and acknowledging the hundreds of graves, long known but only recently found, at Canada's residential school sites. We must reflect on both, the unfortunate history, as well as, the future and all its potential with our Indigenous brothers and sisters, if we are to commit to truth and reconciliation.

**AGENDA ADDITIONS:**

- 14.l Alberta Municipal Affairs – Letter from Honourable Ric McIver, Minister
- 14.m Alberta Municipalities – Registration Open for Alberta Municipalities Convention
- 14.n Canadian Red Cross – Support for Not-For-Profit Organizations Program – 2023 Alberta Fires
- 14-o Government of Alberta – FCSS Update and Amending Agreement
- 5.a & b Confidential Closed meeting session moved to the end of the meeting

**ADOPTION OF AGENDA:**

**MOTION #105-23**

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**ADOPTION OF PREVIOUS MINUTES:**

REGULAR COUNCIL MEETING MINUTES OF MAY 16, 2023:

**MOTION #106-23**

MOVED BY Councillor Durocher that the minutes of the Regular Council meeting held on May 16, 2023 be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS:**

**CORPORAL KEITH GAULTON, PARKLAND RCMP – UPDATE ON CRIME STATS:**

Corporal Keith Gaulton of the Parkland RCMP met with Council to present and review the crime stats for Alberta Beach. Corporal Gaulton also requested that Council confirm their policing priorities. Mayor Duncan confirmed that Council's policing priorities are as follows: property crimes; person crimes, drugs, and the RCMP presence and visibility in our community.

Mayor Duncan thanked Corporal Gaulton for his presentation and for attending the meeting.

ACCEPTANCE OF RCMP CRIME STATS PRESENTATION:

**MOTION #107-23**

MOVED BY Councillor Weber that Corporal Gaulton's presentation of the Parkland RCMP Crime Stats be accepted for information.

CARRIED UNANIMOUSLY

**PUBLIC HEARINGS:** None.

**MUNICIPAL PLANNING COMMISSION:** None.

**OLD BUSINESS & CAO REPORT ACTION LIST:**

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LETTER TO RICHARD DEMERS IN RESPONSE TO WASTE MANAGEMENT PRESENTATION:  
**MOTION #108-23**

MOVED BY Councillor Muir that Council approve Mayor Duncan's letter of response to Mr. Demers regarding his waste management presentation and questions.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

**MOTION #109-23**

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

**FINANCIAL REPORTS:** None.

**BYLAWS & POLICIES:** None.

**COUNCIL, COMMITTEES & STAFF REPORTS:**

**DEPUTY MAYOR ELWOOD:**

Deputy Mayor Elwood reviewed and submitted reports on the following meetings:

Alberta Beach Public Works Advisory Committee meeting held on June 6, 2023.

Community Policing Advisory Committee (CPAC) meeting held on June 15, 2023.

Yellowhead Regional Library Board Trustee meeting held on June 19, 2023.

Lac Ste. Anne County Regional Municipalities meeting held on June 20, 2023.

**COUNCILLOR DUROCHER:**

Councillor Durocher reviewed and submitted reports on the following meetings:

Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meetings held on May 23, 2023.

Alberta Beach Ag Society Beachwave Park Operations Committee meeting held on June 7, 2023.

Alberta Beach & District Museum & Archives meeting held on June 14, 2023.

**COUNCILLOR WEBER:**

Councillor Weber reviewed and submitted reports on the following meetings:

Fire Technology Demonstration held on May 24, 2023.

Alberta Beach 50+ Club Burger Night held on May 29, 2023.

Sturgeon River Watershed Alliance introduction meeting held on June 6, 2023.

Highway 43 East Waste Commission meeting held on June 13, 2023.

Community Futures Yellowhead East meeting held on June 15, 2023.

**COUNCILLOR MUIR**

Councillor Muir reviewed and submitted reports on the following meetings:

Trivillage Regional Sewer Services Commission meeting held on May 24, 2023.

Alberta Beach 50+ Club Burger Night held on May 29, 2023 (verbal report).

Alberta Beach Public Works Advisory Committee meeting held on June 6, 2023.

**MAYOR DUNCAN:**

Mayor Duncan reviewed and submitted reports on the following meetings:

Mayor's Report of June 20, 2023.

Trivillage Regional Sewer Services Commission meeting held on May 24, 2023.

Summer Villages of Lac Ste. Anne East meeting held on June 10, 2023.

Alberta Beach Library Board meeting held on June 12, 2023.

Lac Ste. Anne County Regional Municipalities meeting held on June 20, 2023 (verbal report).

**DEVELOPMENT PERMIT REPORT:**

The administration department submitted a report for information on the 2023 Development Permits issued to date.

**ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:**

**MOTION #110-23**

MOVED BY Deputy Mayor Elwood that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE – INFORMATION ITEMS:**

**ALBERTA MUNICIPAL AFFAIRS – NEW MINISTERIAL ORDER FOR COMPOSITE ASSESSMENT REVIEW BOARDS:**

Correspondence was received from Alberta Municipal Affairs regarding the new Ministerial Order No. M:007/23 which sets out procedures and fees for adjudicative services provided to municipal Composite Assessment Review Boards.

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**ALBERTA MUNICIPAL AFFAIRS – 2023 MINISTER’S AWARDS FOR MUNICIPAL & PUBLIC LIBRARY EXCELLENCE:**

Correspondence was received from Alberta Municipal Affairs regarding the 2023 Minister’s Awards for Municipal & Public Library Excellence to announce that the deadline for submissions has been extended to July 15, 2023.

**ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL ACCOUNTABILITY PROGRAM CYCLE 2:**

A letter was received from Alberta Municipal Affairs regarding the Municipal Accountability Program announcing they will begin initiating the second cycle of the MAP program and Alberta Beach will be scheduled for a review within the five year cycle between 2024 to 2027.

**ALBERTA MUNICIPALITIES – SUMMER 2023 MUNICIPAL LEADERS’ CAUCUS:**

Correspondence was received from Alberta Municipalities regarding the Summer 2023 Municipal Leaders’ Caucus.

**ALBERTA MUNICIPALITIES – DRAFT RECOMMENDATION ON THE FUTURE OF INTER-MUNICIPAL COLLABORATION:**

Correspondence was received from Alberta Municipalities which included draft Recommendations on the Future of Intermunicipal Collaboration.

**COMMUNITIES CHOOSE WELL – FUNDING OPPORTUNITIES:**

Correspondence was received from Communities Choose Well and Alberta Recreation and Parks Association regarding their current funding opportunities.

**EDMONTON GARRISON MILITARY FAMILY RESOURCE CENTRE – THANK YOU FOR SUPPORT:**

Correspondence was received from Edmonton Garrison Military Family Resource Centre to express gratitude for Council’s support.

**GROWTH ALBERTA – ANNUAL GENERAL MEETING:**

Correspondence was received from Growth Alberta regarding their annual general meeting being held in Whitecourt on June 28, 2023.

**NSWA REGIONAL LAKE STEWARDSHIP PROJECT – SHORELINE DEMONSTRATION PROJECT:**

Correspondence was received from the North Saskatchewan Watershed Alliance advising that Alberta Beach has been approved for a NSWA Regional Lake Stewardship Project for the Alberta Beach Boat Launch Shoreline Demonstration Site Project.

**SUMMER VILLAGE OF VAL QUENTIN – 60 STREET COST SHARE:**

Correspondence was received from the Summer Village of Val Quentin to confirm their Council has approved a cost share on the 60 Street road work project in the amount of \$25,000.00.

**SUMMER VILLAGE OF VAL QUENTIN – INVITATION TO 6<sup>TH</sup> ANNUAL PICNIC IN THE PARK:**

An invitation was received from the Summer Village of Val Quentin for the Mayor to attend their 6<sup>th</sup> Annual Picnic in the Park being held in Cantin Park on July 8, 2023.

**ALBERTA MUNICIPAL AFFAIRS – LETTER FROM HONOURABLE RIC MCIVER, MINISTER:**

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs to announce his re-appointment and provide Council with an update on the ministry further advising he is eager to work together to build stronger, safer local communities that contribute to greater prosperity for all Albertans.

**ALBERTA MUNICIPALITIES – ALBERTA MUNICIPALITIES CONVENTION REGISTRATION:**

Correspondence was received from Alberta Municipalities announcing that registration is open for the Alberta Municipalities Convention being held in Edmonton September 27-29, 2023.

**CANADIAN RED CROSS – SUPPORT FOR NOT-FOR-PROFIT ORGANIZATIONS PROGRAM – 2023 ALBERTA FIRES:**

Correspondence was received from the Canadian Red Cross regarding the launch of the Immediate Support for Not-For-Profit Organizations Program which is offering urgent support to community organizations providing services to people affected by the 2023 wildfires in Alberta.

**GOVERNMENT OF ALBERTA – FCSS UPDATE AND AMENDING AGREEMENT:**

Correspondence was received from the Government of Alberta to provide an update on the FCSS program and the provincial increase to the program for 2023.

**ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:**

**MOTION #111-23**

MOVED BY Councillor Weber that the correspondence information items be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

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ALBERTA BEACH AG SOCIETY – 2023 POLYNESIAN DAYS PARADE:

**MOTION #112-23**

MOVED BY Councillor Durocher that Council approves to participate in the Alberta Beach Ag Society 2023 Polynesian Days Parade and further that Council approves a budget of \$500.00 for decorations for a parade float.

CARRIED UNANIMOUSLY

ALBERTA BEACH AG SOCIETY – 2023 POLYNESIAN DAYS SPONSORSHIP:

**MOTION #113-23**

MOVED BY Councillor Muir that Council approves to purchase a gold sponsorship package in the amount of \$1,250.00 from the Alberta Beach Ag Society for Polynesian Days 2023.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT 50 PLUS CLUB – 2023 ALBERTA BEACH SHOW & SHINE:

**MOTION #114-23**

MOVED BY Deputy Mayor Elwood that Council approves to sponsor a plaque in the amount of \$40.00 as well as a donation of promotional products to the Alberta Beach & District 50 Plus Club for the 2023 Alberta Beach Show & Shine.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT MUSEUM & ARCHIVES – WALKING TOUR PROJECT BROCHURE:

**MOTION #115-23**

MOVED BY Councillor Durocher that the correspondence from the Alberta Beach & District Museum & Archives regarding the Walking Tour Project Brochure be accepted for information and further they be advised that Council believes this project is a great addition to Alberta Beach and has nothing further to add to their brochure and looks forward to seeing the sign proofs.

CARRIED UNANIMOUSLY

QUBE INVESTMENT MANAGEMENT INC. – INVESTMENT MANAGEMENT OPTIONS:

**MOTION #116-23**

MOVED BY Councillor Weber that the correspondence from Qube Investment Management Inc. regarding investment management options be accepted for information and further administration thank them for their information however advise that Council is not entertaining a presentation at this time.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

REQUEST FOR DECISION – JULY & SEPTEMBER 2023 ROUND TABLE MEETINGS:

**MOTION #117-23**

MOVED BY Councillor Durocher that the July 11, 2023 Round Table meeting be cancelled and further the September 12, 2023 Round Table meeting be rescheduled from 3:30 P.M. to 5:30 P.M.

CARRIED UNANIMOUSLY

REQUEST FOR DECISION – EMERGENCY MANAGEMENT:

LETTER TO THE SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP TO CONFIRM ALBERTA BEACH WISHES TO JOIN THE PARTNERSHIP:

**MOTION #118-23**

MOVED BY Deputy Mayor Elwood that Council approves a letter be sent to the Summer Village Regional Emergency Management Partnership to confirm that Alberta Beach wishes to join their emergency management partnership.

CARRIED UNANIMOUSLY

LETTER TO MINISTER OF PUBLIC SAFETY AND EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

**MOTION #119-23**

MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.

CARRIED UNANIMOUSLY

LETTER TO DEM REGARDING SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

**MOTION #120-23**

MOVED BY Councillor Weber to forward a follow up letter to DEM Shari Ives to confirm Council's decision that Alberta Beach will be pursuing joining the Summer Village Regional Emergency Management Partnership.

CARRIED UNANIMOUSLY

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AMEND DEM IN ALBERTA BEACH EMERGENCY MANAGEMENT BYLAW #271-20:

**MOTION #121-23**

MOVED BY Councillor Muir that Council approves to amend the Director of Emergency Management in the Alberta Beach Emergency Management Bylaw #271-20 to Janice Christiansen.

CARRIED UNANIMOUSLY

REQUEST FOR DECISION – 2023 ROADWORK PROJECTS:

**MOTION #122-23**

MOVED BY Councillor Muir that Council approve the 2023 Roadwork Projects for a cost in the amount of \$218,049.28 as recommended by the Alberta Beach Public Works Advisory Committee and further approves the Border Paving quote for the following:

60 Street (from 50 <sup>th</sup> Avenue to Village boundary)	\$ 62,921.05 (\$25,000.00 cost share from SVVQ)
47 Street (from 46 <sup>th</sup> Avenue to Rail Grade Road)	\$ 25,555.38
Rail Grade Road (from fire hall to 53 Street)	\$141,092.85
2 Areas on 50 <sup>th</sup> Avenue	\$ 3,444.00
47 Street near Ecko Marine	\$ 1,496.00
Mobilization cost	\$ 8,540.00

and further the projects be funded by the MSI and CCBF funding and operating reserves if required.

CARRIED UNANIMOUSLY

**QUESTION PERIOD:**

A brief discussion was held regarding the trees planted in the boat launch park, and general tree maintenance of trees throughout the village.

**MEETING RECESS:**

Mayor Duncan called for a five minute recess at 8:37 P.M.

**MEETING RECONVENED:**

Mayor Duncan reconvened the meeting at 8:45 P.M.

**CONFIDENTIAL MATTERS – CLOSED MEETING SESSION:**

CLOSE MEETING TO THE PUBLIC:

**MOTION #123-23**

MOVED BY Deputy Mayor Elwood that as per Section 197(2) of the MGA and Division 2, Part 1, Section 16 and 21 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting be closed to the public at 8:45 P.M. to discuss the following agenda items:

- 5.a Lac Ste. Anne County – Municipal Service Package
- 5.b 2051605 Alberta Inc. – Shop Lease Agreement.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Angela Duncan, Deputy Mayor Tara Elwood, Councillor Debbie Durocher, Councillor Kelly Muir, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

RE-OPEN MEETING TO THE PUBLIC:

**MOTION #124-23**

MOVED BY Councillor Durocher that Council move to come out of closed meeting at 9:32 P.M.

CARRIED UNANIMOUSLY

2051605 ALBERTA INC. – SHOP LEASE AGREEMENT:

**MOTION #125-23**

MOVED BY Councillor Weber that the Public Works Advisory Committee be authorized to negotiate and approve a lease with 2051605 Alberta Inc. for Unit 6 Bay at the Public Works Building.

CARRIED UNANIMOUSLY

**ADJOURNMENT:**

The meeting adjourned at 9:35 P.M.

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Mayor – Angela Duncan

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C.A.O. – Kathy Skwarchuk